

**Minutes  
City of Burlington Plan Commission  
Police Dept. Courtroom  
November 13, 2007 6:30 p.m.**

Mayor Lois called the Plan Commission meeting to order this Tuesday evening at 6:30 p.m. followed by roll call: Commissioners John Thate, Darrel Eisenhardt, Bob Henney Tom Vos, Bob Schulte and Town of Burlington Representative Phil Peterson. Commissioners Tom Vos and John Lynch Jr. were excused. Also present were: Interim Administrator Mark Morien, Building Inspector / Zoning Administrator Patrick Scherrer, Aldermen Katie Simenson and Peter Girolamo.

**APPROVAL OF MINUTES**

Commissioner Thate moved and Commissioner Henney seconded to approve the minutes of October 9, 2007. All were in favor and the motion carried.

**Citizen Comments** – None.

**PUBLIC HEARINGS**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

- 1. Consideration to approve a Site Plan application from Cricket Communications for property located at 724 McKinley Street for the installation of an additional antenna and ground equipment at the existing commercial communications tower, subject to Kapur and Associates October 31, 2007 memorandum and Patrick Meehan's October 14, 2007 memorandum to the Plan Commission.**

Mayor Lois opened this issue for discussion.

Commissioner Thate questioned how many antennas could be placed on a tower. Mr. Jeff Fowle, Cricket Communications, informed the Commission that they were a new company just starting to branch out in this area. He further described the company and its policies. Mr. Fowle then explained that one more antenna could be placed on the tower comfortably. He noted that any more antennas would limit the ground space needed, as well as be too close to the established 10 foot distance from all other antennas on the tower.

Commissioner Henney questioned if the gravel road to the tower would be blacktopped. Mayor Lois stated that as this is a private road it is not necessary to be blacktopped.

Commissioner Henney moved and Commissioner Schulte seconded to approve a Site Plan application from Cricket Communications for property located at 724 McKinley Street for the installation of an additional antenna and ground equipment at the existing commercial communications tower, subject to Kapur and Associates October 31, 2007 memorandum and Patrick Meehan's October 14, 2007 memorandum to the Plan Commission as follows:

- Subject to the drawings and other materials submitted by the applicant.
- That the property owner continues to be placed on notice that McKinley Street improvements may be required by the City as a future special assessment to the property owner.

**2. Review from Patrick Scherer, Zoning Administrator, of a Conditional Use Permit (CUP) for Rivco Products, located at 440 S. Pine Street, originally issued on December 14, 2004 for three years.**

Mayor Lois opened this issue for discussion.

There were no comments.

Commissioner Schulte moved and Commissioner Thate seconded to approve the review of a Conditional Use Permit (CUP) for Rivco Products, located at 440 S. Pine Street and to allow this CUP to be reviewed by staff in the future.

All were in favor and the motion carried.

**OTHER MATTERS**

Mayor Lois reminded the Commission of the Special Plan Commission meeting on Tuesday, November 27, 2007 at 6:30 p.m.

**ADJOURNMENT**

Commissioner Eisenhardt moved and Commissioner Thate seconded to adjourn the meeting at 6:37 p.m. All were in favor and the motion carried.

Adjourned at 6:37 p.m.

Recording Secretary – Angela M. Hansen